

27 February 2007

Dear Councillor

CORPORATE PROCUREMENT WORKING GROUP

A meeting of the Corporate Procurement Working Group will be held on Monday 12 March 2007 in the Housing Meeting Room at the Council Offices, London Road, Saffron Walden at 3.00 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

A G E N D A

- 1 Appointment of Chair for the meeting.
- 2 Apologies for absence and declarations of interest.
- 3 Corporate Procurement Strategy.
- 4 Corporate Procurement Project Plan.
- 5 Update on Procurement Hub (presentation by John Wickes).
- 6 Any other business that the Chairman considers to be urgent.

To: Councillors R T Harris, V Pedder and S V Schneider

Lead Officer: Simon Martin

Committee Officer: Mick Purkiss